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| **The Application Supplement is the test.** | **TEST ANNOUNCEMENT 2016-068** **ISSUE DATE May** 31, 2016**CLOSING DATE** June 13, 2016 |

**COMMONWEALTH OF PENNSYLVANIA**

**STATE CIVIL SERVICE COMMISSION**

**LOCALIZED EXAMINATION ANNOUNCEMENT FOR**

**SECURITIES OFFERINGS ANALYST 1**

**in the**

**Pennsylvania Department of Banking and Securities**

**(Dauphin)**

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| Job Title | Job Code | Starting Salary |
| **SECURITIES OFFERINGS ANALYST 1** | 04670 | $45,066 |

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|  **VETERANS** | Pennsylvania law (51 Pa. C.S. §7103) provides employment preference for qualified veterans for appointment to many state and local government jobs. To learn more about employment preferences for veterans, visit the Commission’s website, Job Seekers page, for [Veterans](http://www.scsc.pa.gov/veterans/Pages/default.aspx); visit one of our offices; or contact us at ra-cs-vetpreference@pa.gov. |
| **Job Locations** | * The Pennsylvania Department of Banking and Securities is looking to fill onevacancy.
* You must indicate on your application that you will accept employment in Dauphin County.
 |
| **Type of Work** | * Full-time employment.
 |
| **Job Duties** | * Review and analyze securities offerings including registrations, exemptions, and notice filings regulated by the Department of Banking and Securities.
* Respond to inquiries from various offices, departments, agencies, and the general public.
* Provide information, documents, and summaries regarding filings to law enforcement or regulatory agencies.
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| **Qualifications** | * Must meet [PA residency requirement](http://www.scsc.pa.gov/Job-Seekers/Pages/PA-Residency-Information.aspx).
* Click[**here**](http://classweb.state.pa.us/Specs/04670.asp)and scroll to the bottom of job specification to view the Minimum Experience and Training Requirements.
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| **Examination Information** | * Score based on information reported on application and application supplement.
* Provide complete and accurate information or:
* score may be lower than deserved.
* application processing may be delayed.
	+ disqualification may result.
* You may take the test once under this announcement.
* Written notice of test results provided.
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| **How to Apply** | * Complete online application and application supplement by clicking [here](https://secure.scsc.state.pa.us/webservices/Registration/Login/login.asp) or visiting [www.scsc.pa.gov](http://www.scsc.pa.gov), Job Seekers page.
 |
| **Contact Information** | **Information or questions regarding this position, contact:**Andrea Brillhart at abrillhart@pa.gov orby phone at (717) 787-3011. |
| **THE COMMONWEALTH IS AN EQUAL OPPORTUNITY EMPLOYER** |